

NSVMA INSPECTION REPORT

Large Animal Hospital/ Clinic

Name of Facility: _____ Date: _____

1. RECORDS:

- | | | |
|--|---|-------|
| (a) Is there a clear / legible individual or herd record maintained in the clinic for every patient or herd? | Y | N |
| (b) Do they include the name of the veterinarian performing the service? | Y | N |
| (c) Do they include the date that the service was performed? | Y | N |
| (d) Are they stored in electronic form? | Y | N N/A |
| If yes , are they capable of being retrieved and printed promptly? | Y | N N/A |
| Are changes clearly indicated with the date of change? | Y | N N/A |
| (e) Do the records contain the following: | | |
| (i) patient and herd identification | Y | N |
| (ii) Full client identification: Name, address, and telephone number | Y | N |
| (iii) present illness and history | Y | N |
| (iv) vaccination record | Y | N |
| (v) laboratory reports, including clinical pathology, radiology, histopathology, necropsy, surgery, cardiograms, etc. as applicable | Y | N |
| (vi) record of patient's, or herd's medical or surgical treatment, including drugs, prescribed or dispensed, their strength, dosage, and quantity. | Y | N |
| (f) Are adequate daily records kept? | Y | N |
| (g) Do medical records contain all clinical information pertinent to the patient, sufficient information to indicate the patient assessment and planned treatment? | Y | N |
| (h) Are all medical records maintained for seven (7) years? | Y | N |
| (i) Are all medical records readily retrievable? | Y | N |
| (j) When files are kept in different locations, is there cross-indexing for prompt retrieval when required? | Y | N |
| (k) Are relevant surgery consent forms available to clients? | Y | N |

Records from mobiles form part of LAH/ LAC records, and should fully conform to the above.

COMMENT:

2. RECEIVING AND EXAMINATION AREA:

(Optional for large animal clinic; but, if provided, must conform to the standards of a large animal hospital.)

- | | | |
|--|---|---|
| (a) Is the entrance to the receiving area presentable and free from hazards? | Y | N |
| (b) Is the area clean and dry? | Y | N |
| (c) Are the floors and fixtures in good repair and easily cleaned? | Y | N |

(d) Is the area adequately illuminated?	Y	N
(e) Is it constructed of readily sanitized material?	Y	N
(f) Does it have covered waste receptacles?	Y	N
(g) Is the following examination equipment available:		
(i) stethoscope	Y	N
(ii) ophthalmoscope	Y	N
(iii) thermometer	Y	N
(iv) focal light source	Y	N
(h) Is the Hospital Accreditation Certificate prominently displayed?	Y	N

COMMENT:

3. PHARMACY:

(a) Are facilities provided for the storage, safekeeping and preparation of drugs in accordance with federal and provincial laws?	Y	N
(b) Is a secure locked area provided for control drugs and narcotics?	Y	N
(c) Is there a separate locked area for inventory of controlled drugs and narcotics?	Y	N
(d) Do dispensing labels indicate hospital and doctor, dispensing date, patient, owner, drug, quantity, strength, DIN, and instructions for use?	Y	N
(e) Are prescription pads available?	Y	N
(f) Are expiry dates indicated on all drugs where applicable?	Y	N
(g) Are sterile needles and syringes, catheters, and parenteral fluids available?	Y	N
(h) Is refrigeration available for biologic and other drugs requiring refrigeration?	Y	N

COMMENTS:

4. CLINICAL PATHOLOGY:

(a) Does the equipment on the premises include:		
(i) microscope	Y	N
(ii) centrifuge	Y	N
(iii) urinalysis equipment	Y	N
(iv) equipment sufficient for the collection of blood samples, urine samples, bacterial cultures, and other clinical pathology specimens?	Y	N
(b) Are clinical pathology services provided within the hospital, or through other qualified laboratory services?	Y	N

(c) Is there evidence and a record of continuing quality control? Y N

COMMENT:

5. **LIBRARY:**

(a) Does it include adequate reference text and current professional journals? Y N

(b) Does it include a current edition of THE VETERINARY MEDICAL ACT OF NOVA SCOTIA, and NSVMA Regulations/ By-Laws, and Annexations to the By-laws, pursuant to the Act? Y N

(c) Does it include a copy of THE HEALTH OF ANIMALS ACT (CANADA)? Y N

(d) Does it include a current, updated copy of the "Compendium of Medicating Ingredient Brochures" (Canadian Edition)? {Not required if equine oriented} Y N

(e) (i) Does it include a copy of THE CONTROLLED DRUGS AND SUBSTANCES ACT (CANADA)? Y N
[Schedule I: Narcotics
Schedule III: Amphetamines
Schedule IV: Barbiturates, Diazepam, etc.]

COMMENT:

6. **RADIOLOGY:**

(Optional for Large Animal clinic; but, mandatory if orthopedic services are performed)

(a) Is a diagnostic radiology area provided on the premises? Y N

(b) Has the radiology equipment been inspected by a qualified person? Y N

(c) Does protective equipment include:
(i) a collimeter Y N
(ii) protective apron (0.5 lead equivalent) long enough to extend below the wearer's knee Y N
(iii) thyroid shields Y N
(iv) gloves (0.5 lead equivalent) with a cuff at least 15 inches (38 cm) long; and, Y N
(v) monitoring badge obtained from, and monitored by an approved authority, and used by all staff Y N

(d) (i) Is equipment available for the permanent identification of radiographs? Y N
(ii) Are they marked with clinic name, date, and patient file number; or the clinic name, date, and patient identity? Y N

(e) Are files for radiographs, and provision for their storage provided? Y N

(f) Is a radiograph log maintained? Y N

Does the log include:
(i) owner/ patient identification; and, Y N
(ii) other pertinent data? Y N

(g) Are film developing facilities provided? Y N

(h) Is a radiograph viewer available?	Y	N
(i) Is a technique chart and measuring device available to indicate the MAS, KV, and focal distance, for specific body areas and thicknesses, calibrated for that specific x-ray machine?	Y	N

COMMENTS:

7. SURGERY:

(Optional for large animal clinic; but, if provided, must conform to the standards of a large animal hospital.)

(a) Is the area clean and orderly and constructed of an easily sanitized material?	Y	N
(b) Is adequate lighting provided?	Y	N
(c) Is emergency lighting equipment available, sufficient to permit the completion of procedures?	Y	N
(d) Is adequate equipment for aseptic soft tissue, and bone tissue surgery, available where applicable?	Y	N
(e) Is there an autoclave, and a separate area available for surgical pack preparation?	Y	N
(f) (i) Are surgical packs prepared in advance of each surgical procedure?	Y	N
(f) (ii) Do they contain gowns, necessary instruments, towels and drapes?	Y	N
(f) (iii) Are they dated?	Y	N
(f) (iv) Initialed?	Y	N
(f) (v) Contain a monitor?	Y	N
(g) Is a surgery log kept giving date, identification of patient, and procedure?	Y	N
(h) Are any deaths in surgery reported in the log?	Y	N
(i) In the preparation area, are the following available?		
(i) clippers and fine surgical blade	Y	N
(ii) scrub material	Y	N
(iii) defatting material	Y	N
(iv) final preparation materials	Y	N
(j) Is major equine surgery performed?	Y	N N/A
If yes , then, is a separate, enclosed area for surgical procedures provided?	Y	N

COMMENT:

8. ANAESTHETIC SERVICES:

(Optional for large animal clinic; but, if provided, must conform to the standards of a large animal hospital.)

(a) Are restraint devices provided for the safety of animals and personnel?	Y	N
(b) Is an anaesthetic log kept?	Y	N
(c) Does the anaesthetic log (which may be combined with a surgery log) contain:		

(i)	client/ patient identification	Y	N
(ii)	a general assessment of the patient	Y	N
(iii)	pre-anaesthetic agent, and amount used	Y	N
(iv)	anaesthetic agent, and the amount used	Y	N
(v)	the operative procedure; and,	Y	N
(vi)	any abnormal occurrences throughout the duration of the anaesthesia?	Y	N
(d) Is all necessary equipment and material available for administration of:			
(i)	local infiltration	Y	N
(ii)	field block	Y	N
(iii)	epidural anaesthesia	Y	N
(iv)	pre-anaesthetic agent	Y	N
(v)	intravenous anaesthetics	Y	N
(e) Is intravenous anaesthesia available?			
		Y	N
(f) The use of gaseous anaesthesia is optional; if used; is the following equipment available:			
(i)	an anaesthetic machine	Y	N
(ii)	an oxygen supply	Y	N
(iii)	endotracheal tubes	Y	N
(iv)	a stethoscope	Y	N
(v)	resuscitative equipment	Y	N
(g) Are patients, in the recovery area, observed frequently following anaesthesia until in sternal recumbency, or until their condition is satisfactory and in stable condition?			
		Y	N

COMMENT:

9. ANIMAL COMPARTMENT AND HOLDING FACILITIES:

(Optional for large animal clinic, but, if provided, must conform to the standards of a large animal hospital).

(a)	Are facilities for the proper care and containment of all hospitalized patients provided? (Including compartments for holding animals such as stalls or pens, plus areas and equipment used in nursing care.)	Y	N
(b)	Are wards clean and orderly?	Y	N
(c)	Are floors water impervious and easily disinfected?	Y	N
(d)	Are all areas well lighted?	Y	N
(e)	Is proper bedding available for patients?	Y	N
(f)	Is covering available to ensure minimum heat loss?	Y	N
(g)	Is soft bedding available for debilitated animals?	Y	N
(h)	Is a separate compartment provided for each patient where required? (The size and number in any area shall ensure comfort and adequate ventilation)	Y	N
(i)	Are animal compartments arranged so that frequent observations of patients can be carried out readily?	Y	N
(j)	Is there a method of attaching patient identification to the compartment?	Y	N
(k)	Are there a sufficient number of compartments, of adequate size, in relation to the	Y	N

clinic's in-patient case load requirement?

(l) Does the clinic provide sufficient nursing personnel to assist in the treatment of out-patients and in-patients Y N

COMMENT:

10. EMERGENCY SERVICES:

(a) Are professional services for emergency situations available at all times? Y N

(b) Is the service provided through one of these ways (check applicable) Y N

_____ (i) By assignment of staff?

_____ (ii) By 24-hour telephone answering services which can direct the caller to a duty veterinarian?

_____ (iii) Another method which assures professional assistance is available. Please specify:

(c) Is a newly updated verification of the provision of outsourced emergency services available in writing? Y N

(d) If the arrangement for the provision of emergency care has changed since the last inspection, has the Registrar been notified in writing? Y N

COMMENT:

11. GENERAL HOUSEKEEPING AND MAINTENANCE/ EQUIPMENT REQUIREMENTS:

(a) (i) Is the entire facility clean, uncluttered, in good repair, and free of offensive odors? Y N

(ii) Are the hallways, the reception area, and the area around the building free of impediments and obstructions? Y N

(b) Is the entire facility readily cleaned and disinfected? Y N

(c) Does the facility contain puncture proof containers into which needles, scalpel blades and other sharps are discarded? Y N

(d) Does the facility contain, outside the surgery area, an adequate supply of clean linens, stored to minimize contamination from surface contact or airborne source; including Y N

(i) towels Y N

(ii) smocks, lab coats, or aprons Y N

(iii) masks and caps Y N

(e) Is closed storage provided for all housekeeping equipment supplies and flammable material? Y N

(f) Are biological and pathological wastes disposed of in accordance with federal, provincial and municipal by-laws? Y N

(g) Is a municipal water supply being used by the facility?	Y	N
If no , is evidence of regular testing of water supply (recommended annually) and treating, As required by local authorities, provided?	Y	N

COMMENT:

12. SAFETY:

(a) Are clear written instructions for the evacuation of animals and staff from the facility in the case of fire, or other emergency, posted prominently?	Y	N
(b) Are fire extinguishers available that conform to municipal regulations?	Y	N
(c) Are emergency phone numbers posted including fire, hospital, and poison control center?	Y	N
(d) Are doors and windows secured, or self-closing, to prevent the escape or theft of animals?	Y	N
(e) Is there a source of emergency lighting in the facility for the purpose of finishing any procedures in process and evacuating the building?	Y	N
(f) Is there adequate exterior illumination of entrances, walkways, and parking areas?	Y	N

COMMENT:

13. MORGUE FACILITIES:

(a) Are necropsies performed on the premises?	Y	N
If yes , are equipment and facilities available?	Y	N
(b) Is refrigerated storage for carcasses and body tissue provided, or available; or, is there an adequate method available to dispose of carcasses and body tissue that conforms to applicable federal, provincial, and municipal regulations?	Y	N

COMMENT:

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Signature of Inspector

Date