

NSVMA INSPECTION FORM
Small Animal Mobile Service

Name of Facility: _____ Date: _____

1. **GENERAL:** [Section 40 (4) of Regulations]

- | | | |
|---|---|---|
| (a) Is this mobile operated from and under the same ownership as an accredited small animal hospital? | Y | N |
| (b) Is this mobile operating where there is no small animal clinic or hospital within 80 km driving distance? | Y | N |

COMMENTS:

2. **RECORDS:** [Section 21 (1) of Annex to the Bylaws]

- | | | |
|--|---|---|
| (a) Is there a clearly legible, individual medical record maintained for every patient? | Y | N |
| (b) Do the records contain sufficient information to indicate patient's assessment, planned treatment and results? including: | Y | N |
| (i) patient identification including species, age and sex | Y | N |
| (ii) name, address and telephone number of the client | Y | N |
| (iii) present illness and history of the patient | Y | N |
| (iv) vaccination record | Y | N |
| (v) current weight | Y | N |
| (vi) lab reports as applicable | Y | N |
| (vii) record of medical or surgical treatment, including drugs prescribed and dispensed, strength, dosage and quantity | Y | N |
| (viii) the attending veterinarian identified for each entry by name, initials or code | Y | N |
| (ix) relevant signed consent forms | Y | N |
| (c) Are adequate daily records maintained for hospitalized animals? | Y | N |
| (d) Are medical records maintained for at least seven (7) years? | Y | N |
| (e) Are all records readily retrievable? | Y | N |
| (f) Are the records retained on an electronic medium? | Y | N |
| If yes... | | |
| (i) Can the information be printed promptly? | Y | N |
| (ii) Are any changes clearly indicated as so and dated? | Y | N |
| (g) Is a record of the history, examination and treatments left with the owner? [Section 21 (1) (b) of Annex to the Bylaws] | Y | N |

COMMENTS:

3. **EXAMINATION FACILITIES:** [Section 21 (1) of Annex to the Bylaws]

| | | | |
|--|---|---|---|
| (a) Are the examination facilities... | | | |
| (i) Clean and orderly, with sufficient lighting? | Y | | N |
| (ii) Constructed of readily disinfected materials? | Y | | N |
| (b) Is there sufficient room for doctor, patient and client? | Y | | N |
| (c) The following equipment is available (although not necessarily in every examination room): | | | |
| (i) stethoscope | Y | | N |
| (ii) ophthalmoscope | Y | | N |
| (iii) otoscope | Y | | N |
| (iv) alcohol or other disinfectant | Y | | N |
| (v) thermometer | Y | | N |
| (vi) examination table with readily disinfected, impervious surface | Y | | N |
| (d) Is the exam room within the vehicle with enough room to adequately examine the patient, or within a facility with an examination table with a readily disinfected surface? [Section 21 (1) (a) of Annex to the Bylaws] | | Y | N |

COMMENTS:

4. **PHARMACY:** [Section 21 (1) of Annex to the Bylaws]

| | | | |
|--|---|---|---|
| (a) Are compartments provided for the storage, safekeeping and preparation of drugs in accordance with federal and provincial laws? | Y | | N |
| (b) Is a locked area provided for controlled drugs and narcotics? | Y | | N |
| (c) Is there a separate locked area for inventory of controlled drugs and narcotics? | | Y | N |
| (d) Do dispensing labels indicate hospital and doctor, dispensing date, patient, owner, drug, quantity, strength, DIN, and instructions for use? | Y | | N |
| (e) Are dispensing containers childproof? | Y | | N |
| (f) Are prescription pads available? | Y | | N |
| (g) Are expiry dates indicated on all pharmacy products where applicable? | Y | | N |
| (h) Are sterile needles, syringes, i.v. catheters and parenteral fluids available? | Y | | N |
| (i) Is refrigeration available for biologics and drugs requiring refrigeration? | Y | | N |

COMMENTS:

5. **CLINICAL PATHOLOGY EQUIPMENT:** [Section 21 (1) (c) of Annex to the Bylaws]

Is equipment sufficient for the collection of blood samples, urine samples, bacterial cultures and other clinical pathological specimens provided?

Y N

COMMENTS:

6. **LIBRARY:** [Section 21 (1) of Annex to the Bylaws]

Does the library include:

(a) Adequate reference texts and current professional journals?

Y N

(b) A current edition of The Veterinary Medical Act of Nova Scotia, and NSVMA Regulations, Bylaws and Annex to the Bylaws?

Y N

(c) (i) A Canadian edition of the Compendium of Pharmaceuticals and Specialties that is no more than three (3) years old?

Y N

(ii) A veterinary pharmaceutical text that is no more than three (3) years old?

Y N

(d) A current copy of The Controlled Drugs and Substances Act (Canada)?
Schedule I: Narcotics
Schedule III: Amphetamines
Schedule IV: Barbiturates, Diazepam, etc...

Y N

COMMENTS:

7. **COMPLIANCE:** [Section 21 (1) (d) of Annex to the Bylaws]

Is there compliance that the following services are NOT provided...

(i) radiology

Y N

(ii) major surgery

Y N

(iii) anesthetic services

Y N

COMMENTS:

8. **MINOR SURGICAL SERVICES:** [Section 21 (1) (e) of Annex to the Bylaws]

Where minor surgical services being performed, are the following provided...

| | | | |
|-------|--|---|---|
| (i) | clippers | Y | N |
| (ii) | vacuum | Y | N |
| (iii) | scrub material and final preparation materials | Y | N |
| (iv) | autoclaved packs | Y | N |
| (v) | a sink | Y | N |
| (vi) | sterile gloves, instruments and equipment | Y | N |

COMMENTS:

9. **HOUSEKEEPING AND MAINTENANCE:**

| | | | |
|-----|--|---|---|
| (a) | Is the vehicle/ facility utilized clean, orderly, and properly maintained? | Y | N |
| (b) | Are the drugs and equipment stored and maintained in a clean and orderly fashion in proper containers? | Y | N |
| (c) | Are the dispensing and records areas maintained in a clean and orderly fashion? | Y | N |
| (d) | Are wastes carried in closed containers and not allowed to accumulate? | Y | N |
| (e) | Is a disinfected, adequately ventilated, properly secured portable holding compartment made of impervious material available for transport of a patient? | Y | N |

COMMENTS:

| | |
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|--|--|

Signature of Inspector

Date