**Access to Registration Records**

An applicant can request access to their records by submitting a written request, including contact information, including information identifying themselves, to the Registrar of the NSVMA at [registrar@nsvma.ca](mailto:registrar@nsvma.ca), or by mail to NSVMA 11 Memory Lane, Lower Sackville, NS B4C 4H1

An applicant is permitted to view the file in person at the NSVMA office, or copies can be sent to them as appropriate.

Access to records would rarely be limited or refused. This may occur when something in the record is considered to be a safety risk to the applicant or another person if released. Legal advice specific to an application is privileged and would likely not be released to an applicant.